

11. Briefly describe the project or activity you want to fund and how it will benefit your community.

12. What will the project cost? Please give a breakdown of all the costs and identify which items you would like Redland to fund.

Item/s	Amount in pounds (£)	Amount requested from Redland in pounds (£)
TOTAL		

13. If your application is successful, how would you prefer to receive the grant?

a) By bank transfer

b) By cheque Who would the cheque be made payable to?

.....

14. How would you like the fund to be awarded?

Lump sum

In instalments ...please state how many instalments

15. Have you applied for funding for this project from any other sources? yes / no

If so, please say where from.

16. Have you received a grant from Redland before? yes/ no

17. If your bid is successful, are you willing to provide information about your project or activity so that we can promote the fund? yes / no

Declaration: I declare that the information given on this form, and any documentation with it, is accurate and true to the best of my knowledge.

Signature: _____

Date: _____

What next?

Once we have received your application we will write to you to say we have it and to tell you when you will get an answer. The Resident Involvement Manager will put your application before the approval panel, consisting of Redland residents and staff. A member of the approval panel may ask to visit you before a decision is made, or you may be asked to provide further information.

We will accept or reject your application by letter and provide terms and conditions of the grant.

How long will it take?

If you are successful we will pay you the grant awarded within two weeks of approval.

Please allow 6 weeks after your application has been submitted before expecting to receive payment.

Monitoring of the grant

- The panel may require a visit to you during or at the end of the project timescale to see how the project is going.
- The panel may require you to provide receipts for items purchased with the grant.
- You will be expected to spend the grant according to the details you have provided on this application form and if it you don't you may be asked to return it.

Please return the form to: Resident Involvement Manager
Redland Housing Association
Holly House
Corbet Close
Lawrence Weston
Bristol
BS11 0TA