

# ESTATE INSPECTIONS

SITE:  Date:  Neighbourhood  Voice or

Tenant Rep:

## EXTERNAL

<u>CAR PARKS</u>	<u>Action</u>
Tax, condition, where parked, commercial vans, caravans, trailers, disabled space	
<b>Nothing noted</b>	

<u>BIN STORE/RUBBISH</u>	<u>Action</u>
Where stored, adequate space, how many bins, cleanliness, weeds, gates, fencing. Bulky items, old furniture, rubbish bags	
Bin store next to number 46 to be cleared and cleaned	Housing officer to arrange for contractor to carry out work
Report that exposed rafters in bin/bike store are being climbed by children	Housing officer has asked a surveyor to get quote to carry out the work
Chalk graffiti on wall opposite gate to bike store next to block 34-39	Housing officer to arrange for graffiti to be removed

<u>LITTER</u>	<u>Action</u>
Generally around site, old furniture etc	
<b>Nothing noted</b>	

<u>DRYING AREA</u>	<u>Action</u>
Gates, fencing, weeds, washing lines, how many, condition	
Access to water harvester at the rear of block 20-25 needs securing.	Housing officer to arrange for maintenance to secure
Rear door of a mercedes vito stored next to the bike store behind 20-25	To be removed by owner by the 14th October or it will be removed and disposed of by the association
Washing line in drying area next to 40-45 has fallen over	Housing officer to arrange for maintenance to secure washing line

<u>GARDENING</u>	<u>Action</u>
Maintenance contracts, trees, weeds, shrubs	
<b>Nothing noted</b>	
Is the grass more than 60mm in height no	
If YES how high.....	

<u>SIGNS</u>	<u>Action</u>
Readable, secure, replacement	
<b>Nothing noted</b>	

<u>PATHS/WALKWAYS</u> Trip hazards, grit boxes  <b>Nothing noted</b>	<u>Action</u>
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<u>INDIVIDUAL PROPERTIES - EXTERNAL</u> Gardens, rubbish, old cars  <b>Nothing noted</b>	<u>Action</u>
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## INTERNAL

### LIGHTING

Working, flickering, damaged

**Nothing noted**

Action

### CLEANLINESS/RUBBISH ETC

Maintenance Contracts, litter, windows

Bed frame on landing outside of flats 38 and 39 to be removed by owner by the 14th October or it will be removed and disposed of by the association

Action

### INDIVIDUAL METER CUPBOARDS

Condition, locks, rubbish, storage

**Nothing noted**

Action

### GENERAL

Condition generally, storage, landings clear

**Nothing noted**

Action

WINDOWS/DOORS/SECURITY

Automatic window opener on top floor of block 34-39 broken

Action

Housing officer reported to maintenance to arrange repair

IMPROVEMENTS

**Nothing noted**

Action

LANDLORDS SUPPLY METER READING

METER LOCATION. Block 20-25: 04332

METER READING

PET OVERALL ASSESSMENT (RED/AMBER/GREEN – POOR/AVERAGE/GOOD)	Good
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