

ESTATE INSPECTIONS

SITE: Henry House Date: 30/9/11 Voice or
Tenant Rep: Neighbourhood

EXTERNAL

<u>CAR PARKS</u>	<u>Action</u>
Tax, condition, where parked, commercial vans, caravans, trailers, disabled space	
Side gate leading to lane does not shut	Housing officer to report to maintenance team
Main car gate still out of action	Housing officer to request maintenance update for gate works

<u>BIN STORE/RUBBISH</u>	<u>Action</u>
Where stored, adequate space, how many bins, cleanliness, weeds, gates, fencing. Bulky items, old furniture, rubbish bags	
Nothing noted	

<u>LITTER</u>	<u>Action</u>
Generally around site, old furniture etc	
Meter cupboard has personal belongings stored in it	Residents to remove items before the 14th October. Any items left after this date will be removed and disposed off

<u>DRYING AREA</u> Gates, fencing, weeds, washing lines, how many, condition Nothing noted	<u>Action</u>
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<u>GARDENING</u> Maintenance contracts, trees, weeds, shrubs Nothing noted Is the grass more than 60mm in height If YES how high.....	<u>Action</u>
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<u>SIGNS</u> Readable, secure, replacement Nothing noted	<u>Action</u>
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<u>PATHS/WALKWAYS</u> Trip hazards, grit boxes Nothing noted	<u>Action</u>
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INDIVIDUAL PROPERTIES - EXTERNAL

Gardens, rubbish, old cars

Nothing noted

Action

INTERNAL

LIGHTING

Working, flickering, damaged

Nothing noted

Action

CLEANLINESS/RUBBISH ETC

Maintenance Contracts, litter, windows

Nothing noted

Action

INDIVIDUAL METER CUPBOARDS

Condition, locks, rubbish, storage

Nothing noted

Action

GENERAL

Condition generally, storage, landings clear

Nothing noted

Action

WINDOWS/DOORS/SECURITY

Nothing noted

Action

IMPROVEMENTS

Nothing noted

Action

LANDLORDS SUPPLY METER READING

METER LOCATION. Under stairs in cupboard on ground floor

METER READING. 12888

PET OVERALL ASSESSMENT (RED/AMBER/GREEN – POOR/AVERAGE/GOOD)	Good
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