

ESTATE INSPECTIONS

SITE:

Holly House

Date:

27/5/11

Neighbourhood Voice or Tenant Rep:

EXTERNAL

CAR PARKS

Tax, condition, where parked, commercial vans, caravans, trailers, disabled space

Nothing noted

Action

BIN STORE/RUBBISH

Where stored, adequate space, how many bins, cleanliness, weeds, gates, fencing. Bulky items, old furniture, rubbish bags

Some items being left on the floor of the bin area

Action

Residents to be reminded that all items should be disposed of correctly in the bins and not leave items next to bins as these will not be collected by SITA.

LITTER

Generally around site, old furniture etc

Nothing noted

Action

DRYING AREA

Gates, fencing, weeds, washing lines, how many, condition

N/A

Action

<p><u>GARDENING</u> Maintenance contracts, trees, weeds, shrubs</p> <p>Patch of earth next to side gate is bare.</p> <p>Trees overhanging car park Is the grass more than 60mm in height NO If YES how high.....</p>	<p><u>Action</u></p> <p>Housing Officer to arrange for Ambience to quote for planting shrubs and/or laying down bark.</p> <p>Trees are on tree schedule to be dealt with this year.</p>
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<p><u>SIGNS</u> Readable, secure, replacement</p> <p>Request for CCTV camera to be checked to see if positioning can be improved.</p>	<p><u>Action</u></p> <p>Housing Officer to check and arrange for adjustment if necessary</p>
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<p><u>PATHS/WALKWAYS</u> Trip hazards, grit boxes</p> <p>Weeds growing between block pathing.</p>	<p><u>Action</u></p> <p>Housing Officer to make Ambience aware so that they can arrange for this to be included during site visit</p>
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<p><u>INDIVIDUAL PROPERTIES - EXTERNAL</u> Gardens, rubbish, old cars</p> <p>Nothing noted</p>	<p><u>Action</u></p>
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INTERNAL

<p><u>LIGHTING</u> Working, flickering, damaged</p> <p>Nothing noted</p>	<p><u>Action</u></p>
<p><u>CLEANLINESS/RUBBISH ETC</u> Maintenance Contracts, litter, windows</p> <p>New cleaner may be missing the areas outside of the store rooms</p>	<p><u>Action</u></p> <p>Housing Officer to contact Alchemy cleaners to discuss and clarify.</p>
<p><u>INDIVIDUAL METER CUPBOARDS</u> Condition, locks, rubbish, storage</p> <p>Nothing noted</p>	<p><u>Action</u></p>
<p><u>GENERAL</u> Condition generally, storage, landings clear</p> <p>Stairlift being used by children visiting residents.</p>	<p><u>Action</u></p> <p>Residents to be reminded that Children should not be playing on the stairlifts and must be supervised at all times.</p>

<u>WINDOWS/DOORS/SECURITY</u> Nothing noted	<u>Action</u>
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<u>IMPROVEMENTS</u> Nothing noted	<u>Action</u>
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<u>LANDLORDS SUPPLY METER READING</u> <u>METER LOCATION</u> <u>METER READING</u>
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PET OVERALL ASSESSMENT (RED/AMBER/GREEN – POOR/AVERAGE/GOOD)	Good
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