

## ESTATE INSPECTIONS

SITE: Jena Court

Date:

18<sup>th</sup> February 2011

Neighbourhood Voice or Tenant Rep:

John Browne

### EXTERNAL

#### CAR PARKS

Tax, condition, where parked, commercial vans, caravans, trailers, disabled space

**All ok**

Action

#### BIN STORE/RUBBISH

Where stored, adequate space, how many bins, cleanliness, weeds, gates, fencing. Bulky items, old furniture, rubbish bags

**All ok**

Action

#### LITTER

Generally around site, old furniture etc

**All ok**

Action

#### DRYING AREA

Gates, fencing, weeds, washing lines, how many, condition

**All ok**

Action

<p><u>GARDENING</u> Maintenance contracts, trees, weeds, shrubs</p> <p><b>Hedge around top of light to be cut back by Ambience when they are next on site</b></p> <p>Is the grass more than 60mm in height? N/a</p> <p>If YES how high.....</p>	<p><u>Action</u></p>
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<p><u>SIGNS</u> Readable, secure, replacement</p> <p><b>Mirror at entrance to car park to be moved to make it easier to see cars when leaving the car park.</b></p>	<p><u>Action</u></p> <p><b>Ambience to carry out work when on site next. Liase with John to decide the best place for relocation.</b></p>
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<p><u>PATHS/WALKWAYS</u> Trip hazards, grit boxes</p> <p><b>All ok. Grit has been delivered.</b></p>	<p><u>Action</u></p>
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<p><u>INDIVIDUAL PROPERTIES - EXTERNAL</u> Gardens, rubbish, old cars</p>	<p><u>Action</u></p>
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## **INTERNAL**

### LIGHTING

Working, flickering, damaged

**All ok**

Action

### CLEANLINESS/RUBBISH ETC

Maintenance Contracts, litter, windows

**All ok**

Action

### INDIVIDUAL METER CUPBOARDS

Condition, locks, rubbish, storage

**All ok**

Action

### GENERAL

Condition generally, storage, landings clear

**All ok**

Action

<u>WINDOWS/DOORS/SECURITY</u>  <b>All ok</b>	<u>Action</u>
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<u>IMPROVEMENTS</u>  <b>None required</b>	<u>Action</u>
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<u>LANDLORDS SUPPLY METER READING</u>  <u>METER LOCATION</u> in cupboard outside if number 11  <u>METER READING</u> John took a meter reading recently.
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PET OVERALL ASSESSMENT (RED/AMBER/GREEN – POOR/AVERAGE/GOOD)	<b>Green</b>
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