

ESTATE INSPECTIONS

SITE:

Parkfield Avenue

Date:

10th June 2011

Neighbourhood Voice or Tenant Rep:

EXTERNAL

<p><u>CAR PARKS</u> Tax, condition, where parked, commercial vans, caravans, trailers, disabled space</p> <p>Nothing noted</p>	<p><u>Action</u></p>
<p><u>BIN STORE/RUBBISH</u> Where stored, adequate space, how many bins, cleanliness, weeds, gates, fencing. Bulky items, old furniture, rubbish bags</p> <p>Nothing noted</p>	<p><u>Action</u></p>
<p><u>LITTER</u> Generally around site, old furniture etc</p> <p>Nothing noted</p>	<p><u>Action</u></p>
<p><u>DRYING AREA</u> Gates, fencing, weeds, washing lines, how many, condition</p> <p>Rotary Dryer has been snapped off at the base and placed on top of another rotary dryer</p>	<p><u>Action</u></p> <p>Request to Maintenance team to order new rotary dryer to be installed and remove broken one</p>

<p>Cabling and pipes running up the back of the building in the drying area have come away from the wall and some of the piping is broken.</p>	<p>Request to maintenance team to inspect cabling and piping and arrange necessary repairs</p>
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<p><u>GARDENING</u> Maintenance contracts, trees, weeds, shrubs</p> <p>Nothing noted</p> <p>Is the grass more than 60mm in height YES / NO</p> <p>If YES how high.....</p>	<p><u>Action</u></p>
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<p><u>SIGNS</u> Readable, secure, replacement</p> <p>Nothing noted</p>	<p><u>Action</u></p>
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<p><u>PATHS/WALKWAYS</u> Trip hazards, grit boxes</p> <p>Some downpipe drain covers missing on lower walkway. Concern that they could be trip hazards</p>	<p><u>Action</u></p> <p>Request to maintenance team to arrange for drain covers to be installed</p>
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<p><u>INDIVIDUAL PROPERTIES - EXTERNAL</u> Gardens, rubbish, old cars</p> <p>Nothing noted</p>	<p><u>Action</u></p>
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INTERNAL

LIGHTING

Working, flickering, damaged

Nothing noted

Action

CLEANLINESS/RUBBISH ETC

Maintenance Contracts, litter, windows

Nothing noted

Action

INDIVIDUAL METER CUPBOARDS

Condition, locks, rubbish, storage

Nothing noted

Action

GENERAL

Condition generally, storage, landings clear

Nothing noted

Action

<u>WINDOWS/DOORS/SECURITY</u> Nothing noted	<u>Action</u>
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<u>IMPROVEMENTS</u> Resident suggested installing a gate on the lower walkway so that the area could be used for small children to play.	<u>Action</u> Request added to estate improvement wishlist
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<u>LANDLORDS SUPPLY METER READING</u> <u>METER LOCATION</u> <u>METER READING</u>
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PET OVERALL ASSESSMENT (RED/AMBER/GREEN – POOR/AVERAGE/GOOD)	Good
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