

## **NOTICE OF TERMINATION OF TENANCY**

I/We hereby give Notice that I/We intend to vacate and deliver up possession of:-

\_\_\_\_\_

on behalf of \_\_\_\_\_

on Monday \_\_\_\_\_ day of \_\_\_\_\_ 200

As outlined in the tenancy agreement you must give at least four weeks notice from the end of the current rent week.

We require access to inspect the property during the notice period. An appointment has been made for us to visit you at the property on \_\_\_\_\_ at \_\_\_\_\_. If this date or time is inconvenient please contact us today to make a new appointment.

In signing this form, I/We also authorise the trust to dispose of any belongings, including personal items, furniture, floor coverings etc. left in the property.

Signed: ..... Executor of Will

Date: .....

My contact address \_\_\_\_\_

\_\_\_\_\_ Tel No \_\_\_\_\_

This information will be held internally by Somer community housing Trust and may be passed to the local authority if requested for tax purposes.

### **Supporting Documents Required**

*Please also provide a copy of the deceased's death certificate and documentation confirming you have been elected to act as the deceased's Executor of his/her Will.*

### **IMPORTANT NOTE**

The rent must be paid up to date of termination of the tenancy and vacant possession of the property must be given and all keys handed in by 12 noon on the date of expiry. Failure to comply will incur further charges equivalent to the weekly rent.

If a Trust garage or parking space was rented by the deceased, please state location:

If you require further help please do not hesitate to contact us.



## NOTICE OF TERMINATION OF TENANCY OF GARAGE/PARKING SPACE/ GARAGE SITE

**ONE CLEAR WEEK'S NOTICE MUST BE GIVEN, TO COMMENCE ON A MONDAY**

- All items and rubbish must be removed from your garage, otherwise you will be charged for clearance.
- All keys to be returned to any Somer office before 12 noon on the termination date. If you have lost the keys, you will be charged for a lock change.
- Rent is payable up to the date of termination.

**Tenants name :** ..... **Tel no:** .....

**Home address :** .....

.....  
**I hereby give one weeks' notice of my intention to vacate garage/ parking space  
(address).....**

**Date of notice: Monday .....(date).....(Month) 200....**

**Termination date: Monday .....(date) .....(Month) 200....**

**Signature of tenant.....**

We are interested to know why you are terminating your garage tenancy. Please indicate your reason by ticking the appropriate box:

- |   |   |
|---|---|
| <input type="checkbox"/> Moving house                 | <input type="checkbox"/> Transferring to another garage |
| <input type="checkbox"/> Garage too small for car     | <input type="checkbox"/> No longer have a car           |
| <input type="checkbox"/> No longer need storage space | <input type="checkbox"/> Consider rent to be too high   |

Vandalism – give details.....

Repair issues – give details.....

Other reason – give details.....

Somer Community Housing Trust  
The Maltings, River Place, Lower Bristol Road, Bath, BA2 1EP