



**NOTICE OF TERMINATION OF TENANCY**

I/We hereby give Notice that I/We intend to vacate and deliver up possession of:-

\_\_\_\_\_ on Monday \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

(You must give at least four weeks' notice from the end of the current rent week). The Trust requires access to undertake a pre-tenancy termination inspection. I will provide access to the property on \_\_\_\_\_ (within three days of notification).

I/We also authorise Somer Community Housing Trust to remove any belongings left in the property, including all personal items, furnishings, floor coverings etc., and are aware that I/We will be re-charged for any costs incurred to the Trust in doing so.

Signed: ..... Both signatures are essential in the case of a joint tenancy  
Signed: .....  
Date: .....

**IMPORTANT NOTE**

The rent must be paid up to date of termination of the tenancy and vacant possession of the property must be given and all keys handed in by 12 noon on the date of expiry. Failure to comply will incur further charges equivalent to the weekly rent.

If you rent a Trust garage or parking space please complete the termination form attached if you wish to terminate the garage or parking space.

Finally, please provide the following information which is required by the Department of the Environment for their research into population movement:

Please tick appropriate box

- 1. Purchasing privately
- 2. Moving to other rented accommodation
- 3. Moving in with relatives or friends
- 4. Tenant deceased
- 5. Other reason \_\_\_\_\_

My/our forwarding address is \_\_\_\_\_

This information will be held internally by Somer Community Housing Trust, and may be passed to the local authority if requested, for tax purposes.



# NOTICE OF TERMINATION OF TENANCY OF GARAGE/PARKING SPACE/ GARAGE SITE

**ONE CLEAR WEEK'S NOTICE MUST BE GIVEN, TO COMMENCE ON A MONDAY**

- All items and rubbish must be removed from your garage, otherwise you will be charged for clearance.
- All keys to be returned to any Somer office before 12 noon on the termination date. If you have lost the keys, you will be charged for a lock change.
- Rent is payable up to the date of termination.

**Tenants name :** ..... **Tel no:** .....

**Home address :** .....

**I hereby give one weeks' notice of my intention to vacate garage/ parking space  
(address).....**

**Date of notice: Monday .....(date).....(Month) 200....**

**Termination date: Monday .....(date) .....(Month) 200....**

**Signature of tenant.....**

We are interested to know why you are terminating your garage tenancy. Please indicate your reason by ticking the appropriate box:

- |   |   |
|---|---|
| <input type="checkbox"/> Moving house                 | <input type="checkbox"/> Transferring to another garage |
| <input type="checkbox"/> Garage too small for car     | <input type="checkbox"/> No longer have a car           |
| <input type="checkbox"/> No longer need storage space | <input type="checkbox"/> Consider rent to be too high   |

Vandalism – give details.....

Repair issues – give details.....

Other reason – give details.....

Somer Community Housing Trust  
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