

## ESTATE INSPECTIONS

SITE:

The Old Tannery

Date:

30<sup>th</sup> November 2011

Neighbourhood Voice or Tenant Rep:

### EXTERNAL

#### CAR PARKS

Tax, condition, where parked, commercial vans, caravans, trailers, disabled space

**L610 NBF Vauxhall Astra untaxed**

#### Action

**DVLA check to be carried out and registered owner to be contacted**

#### BIN STORE/RUBBISH

Where stored, adequate space, how many bins, cleanliness, weeds, gates, fencing. Bulky items, old furniture, rubbish bags

**Nothing noted**

#### Action

#### LITTER

Generally around site, old furniture etc

**Nothing noted**

#### Action

#### DRYING AREA

Gates, fencing, weeds, washing lines, how many, condition

**Nothing noted**

#### Action

<p><u>GARDENING</u> Maintenance contracts, trees, weeds, shrubs</p> <p><b>Nothing noted</b></p> <p>Is the grass more than 60mm in height    YES / NO</p> <p>If YES how high.....</p>	<p><u>Action</u></p>
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<p><u>SIGNS</u> Readable, secure, replacement</p> <p><b>Sign to be ordered and installed on meter cupboard door to make residents aware that items are not to be stored in there and that they will be removed and disposed of if they are found in there.</b></p> <p><b>Sign to be ordered for drying area to advise residents that it is not a dog exercise area and dog fouling on site is not permitted</b></p>	<p><u>Action</u></p> <p><b>Housing officer to arrange signs</b></p>
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<p><u>PATHS/WALKWAYS</u> Trip hazards, grit boxes</p> <p><b>Nothing noted</b></p>	<p><u>Action</u></p>
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<p><u>INDIVIDUAL PROPERTIES - EXTERNAL</u> Gardens, rubbish, old cars</p> <p><b>Nothing noted</b></p>	<p><u>Action</u></p>
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## **INTERNAL**

<p><u>LIGHTING</u> Working, flickering, damaged</p> <p><b>Nothing noted</b></p>	<p><u>Action</u></p>
<p><u>CLEANLINESS/RUBBISH ETC</u> Maintenance Contracts, litter, windows</p> <p><b>Nothing noted</b></p>	<p><u>Action</u></p>
<p><u>INDIVIDUAL METER CUPBOARDS</u> Condition, locks, rubbish, storage</p> <p><b>Nothing noted</b></p>	<p><u>Action</u></p>
<p><u>GENERAL</u> Condition generally, storage, landings clear</p> <p><b>Nothing noted</b></p>	<p><u>Action</u></p>

<u>WINDOWS/DOORS/SECURITY</u>  <b>Nothing noted</b>	<u>Action</u>
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<u>IMPROVEMENTS</u>  <b>Nothing noted</b>	<u>Action</u>
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<u>LANDLORDS SUPPLY METER READING</u>  <u>METER LOCATION</u> <b>Ground floor meter cupboard</b>  <u>METER READING</u> <b>84051</b>
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<b>PET OVERALL ASSESSMENT (RED/AMBER/GREEN – POOR/AVERAGE/GOOD)</b>	<b>Good</b>
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